



Curriculum Travel of America, Inc.

Professionally Designed Educational Tours

Allentown, PA - 800-541-6606 (fax: 610-395-8693) Long

Island, NY - 866-541-6606 (fax: 516-342-1661)

www.CTAFieldtrips.com

ICW Flyer

Individual Cancellation Waiver for trips **NOT** including airfare

100% trip refund when individually cancelled for any reason

Without ICW, all trip payments are non-refundable.

Benefits : 100% trip cost refund guaranteed if individually canceled

Provisions:

- ICW registrant qualifies for ICW trip refund when individually canceled for any reason
- Cancellation accepted by mail, phone (800-541-6606) or email (cancel@CTAFieldtrips.com)
 - Cancellation only valid by: 1) registering parent; 2) School or Organization official; or,
 - 3) CTA for nonpayment of an unpaid balance within 45-days of departure (75-days when airfare is included)
- **Parent must notify CTA of cancellation by 11:59 PM on trip departure day or refund is forfeited**
- ICW refund is paid within 15 days following cancellation (\$35 fee applies for subsequent reinstatement)
- ICW refund is issued to same credit, debit or gift card(s) used for original payment(s), per card issuer requirement (any gift cards used for trip payment should be retained for possible future refund value)
- ICW refund is paid to registering parent only
- ICW benefit is void if registrant participates in any portion of the trip (i.e., Trip Interruption is not covered by ICW)
- ICW refund DOES apply even if registrant is canceled individually by School or Organization for any reason
 - Registering Parent agrees and accepts School's or Organization's authority to cancel registrant at School's or Organization's full discretion
- If the School or Organization cancels the entire trip for ALL trip registrants, the following conditions apply:
 - 1) ICW is voided for all registrants, and no trip refund applies for any registrant whatsoever
 - 2) ICW fee is refunded by CTA to each ICW registrant individually
- ICW fee is non-refundable unless the entire group trip is canceled by CTA or by the School or Organization

ICW Enrollment procedure:

- Register Online** by the deadline using your group's unique CTA Trip Code (case sensitive; no quotes)
 - During registration, on the 3rd screen select "Yes" option for ICW when prompted
 - ICW cost is automatically added to your initial payment only

ICW is an optional refund benefit program exclusively for CTA trip participants